

CTE-01, 02, 03, 04, 05

**Certificate Programme in the Teaching of English
as a Second Language (Pre-revised)**

ASSIGNMENT BOOKLET
Assignments for Courses CTE 01, 02, 03, 04 & 05
(2026-2027)



School of Humanities
Indira Gandhi National Open University
Maidan Garhi, New Delhi-110 068

Certificate Programme in the Teaching of English as a Second Language

Course Code: CTE

Dear Student,

We hope you enjoyed reading this course and found it useful in applying it to your teaching practice.

In order to help you understand the material better and prepare you for the examination later, we have an assignment for each of the courses. All the assignments are Tutor Marked Assignments (TMAs) and carry 100 marks each.

Aims: The TMAs are mainly concerned with your ability to understand the material and apply it meaningfully in your teaching. These assignments are as much a teaching device as a testing tool.

Guidelines: You will be required to answer the questions based on the units and your understanding of the teaching-learning process. Do not reproduce chunks of information from the units.

As in day-to-day life, planning is important in doing the assignments well. Read the assignments carefully; go through the units on which they are based; jot down some points regarding each question and then re-arrange them in a logical order. In an essay-type answer, allot adequate space to your introduction and conclusion. The introduction must tell the evaluator how you interpret the given topic and how you propose to develop it. The conclusion must summarize your views on the topic. **You should write in your own handwriting.**

Make sure that your answer:

- a) is logical;
- b) is written in simple and correct English;
- c) is written neatly and clearly.
- d) reflects your understanding of the teaching-learning situation.

Please remember that it is compulsory to submit your assignments before you can take the Term End Exams. Also remember to keep a copy of your assignments with you and do take a receipt from your Study Centre when you submit the assignments.

Last Date for Submission of Assignment:

For June Exam	31 st March
For December Exam	30 th September

Also remember that only one course can be taken from CTE-04 and CTE-05. In this assignment booklet we are including both of them but you should attempt only the one you have taken.

Good Luck!

Note: *Remember the submission of assignment is a precondition for appearing in the examination. If you do not submit the assignment on time, you will not be allowed to appear in the examination.*

**CERTIFICATE PROGRAMME IN THE TEACHING OF ENGLISH
AS A SECOND LANGUAGE**

**CTE-04: TEACHING ENGLISH – ELEMENTARY SCHOOL
(ASSIGNMENT)
2026-2027**

Max. Marks: 100

Answer *all* questions.

1. Write short notes on any ***four*** of the following: 4X5=20
 - (a) Approach to teaching handwriting
 - (b) Differences between pre-listening and while-listening tasks
 - (c) Inclusive education
 - (d) Developing listening skills
 - (e) Developing communication skills in the students
 - (f) Writing as a process
2. Why is listening an important skill? How can a teacher develop her students' listening skills in the Primary classes? 20
3. What is Reading Comprehension? What is the teacher's role in helping her students in learning it? 20
4. What are the three ways in which writing can be assessed? Describe with examples. 20
5. What are the problems faced by underprivileged learners in learning English? What tips would you give to the teachers teaching English to these children? 20